Alpha Design Ltd
Ground Floor, 657 High Street, Kingswinford,
West Midlands. DY6 8AL.

Architectural Design Services : Principal Designer
BIM : Swept Path Analysis : SBEM Calculations
BREEAM : Non Domestic EPCS

www.alphadesignltd.co.uk

Drawing Print Order form

Drawing ref	Drawing Description	Paper size	Colour or B&W	Number of prints	Cost per print	Total	Notes

Pricing Structure		£ Inc VAT
Colour Prints	A0	£8.40
	A1	£4.80
	A2	£3.60
	A3	£2.40
	A4	£1.20
Black and White	A0	£0.90
	A1	£0.48
	A2	£0.36
	A3	£0.30
	A4	£0.18
Min Order		£5.00
Delivery on folded orders		£5.00

Terms and conditions	
1	Drawings to be in PDF or dwg format
2	If drawings are dwg , please send plt file or other pen type configuration file
3	Client to check scale prior to sending file
4	Allow 48 hours for delivery . If there is an issue with volume we will contact you
5	Payment must be in advance via invoice
6	Enclose this form with printing request

Client Name	
Company Name	
Address	
Email	
Phone number	

Order number	
Other request	